

Suspension of Fines

This process will allow a user to automatically suspend the appropriate percentage of fines, surcharges and fees if a judge partially suspends a fine once the payments are made.

You will need to go the Acctg applet, General Accounting, Transfers, Partial Suspend.

The screenshot shows the C.A.R.E. Main Application interface in a Windows Internet Explorer browser. The browser address bar shows the URL: https://juvenile.utcourts.gov/site/CARE.jsp. The application header includes navigation links: Home, FindCase, My Workspace, Case, Party, Incident, Assess, Petition Calendar Upload, Ewarrant, Minutes, Acctg, Order Fulfill, Victim CaseLoad Service, Admin, E-Referral, Profile, Help, Logout. A search bar contains 'Case: 1004313' and 'Name: Sanford AJ Sharpie'. A dropdown menu is open, showing the path: General Accounting > Transfers > Partial Suspend. Other menu items include Accounting Cutoff, Collections, Accounting Management, RWF Administration, New Order Accounts (Petition), Accounting Reports, Order Account Summary, Time Pay Listing, Receipting, Non-Judicial, Holding, Order Accounts, Trust w/o Case, Forfeit Bail, and Disputed Card Set. The main content area displays financial data for Sheri Knighton, including Total Due (\$1,540.00), Total Overdue (\$1,140.00), and Total in Holding (\$245.79). A table lists various items with columns for Order Acct Type, Amount Ordered, Received to Date, Adjustments to Date, and Balance Due.

Order Acct Type	Amount Ordered	Received to Date	Adjustments to Date	Balance Due
Citation	\$ 13.51	0.00	-13.51	0.00
Fine	\$ 619.84	0.00	-374.05	245.79
NJ Fine	\$ 1,107.00	0.00	-756.00	351.00
Probation Booklet	\$ 1,155.00	386.00	0.00	789.00
Security Fee	\$ 116.00	0.00	-83.00	33.00
Surcharge - 85%	\$ 329.44	0.00	-329.44	0.00
Surcharge - 90%	\$ 221.21	100.00	0.00	121.21
Community Service	H 40.00	0.00	0.00	40.00
NJ Mock Account	H 20.00	0.00	-10.00	20.00

You may receive this error message.

The screenshot shows a 'Message from webpage' dialog box with a yellow warning icon. The message text reads: '* Selected order accounts have credit card receipts less than 45 days. Use the 'Transfer Locked Receipts' button to transfer them.' An 'OK' button is located at the bottom center of the dialog box.

If this occurs you may hit the “Transfer Locked Receipts” button. (Please refer to the instructions on Transfer of Locked Funds) This will need to be done first and then you can suspend the following day.

Home FindCase My Workspace Case Party Incident Assess Petition Calendar Upload Ewarrant Minutes Acctg Order Fulfill Victim CaseLoad Service Admin E-Referral Profile Help Logout

Holding X-fer Order Acct Xfer Xfer Trust Forfeit Bail Refund Refund Tax Int Refund Trust

Find Clear *Note: Partial suspend for fines ordered prior to 01-01-2010 will need to be done manually. **Transfer Locked Receipts**

Case 1004313 Incident(s) Court Order Id Order Acct

Name Sanford A Sharpie

CURRENT ORDER ACCOUNTS

Select	Incident(s)	Court Order	Order Acct Number	Order Acct Type	Original Order Amount	Net Receipts	Net Adj	Current Balance	Partial Suspend Amount	Adjusted Order Amount
<input checked="" type="checkbox"/>	33		1431298	Fine	245.79	0.00	0.00	245.79		
	33		1431295	Security Fee	33.00	0.00	0.00	33.00		
	33		1431294	Surcharge - 90%	221.21	100.00	0.00	121.21		
Selected Totals:					500.00	100.00	0.00	400.00		500.00

ADJUSTED ORDER ACCTS

Incident(s)	Court Order	Order Acct Number	Order Acct Type	Adjusted Order Amount	Adjusted Net Receipts	Adjusted Net Adj	Adjusted Current Balance	
No results found.								
Adjusted Totals:					0.00	0.00	0.00	0.00

Preview Suspend

Click the box next to the order accounts you want to suspend and enter the amount.

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Holding X-fer Order Acct Xfer Xfer Trust Forfeit Bail Refund Refund Tax Int Refund Trust

Find Clear *Note: Partial suspend for fines ordered prior to 01-01-2010 will need to be done manually.

Case 500005 Incident(s) Court Order Id Order Acct

Name Chisai T Unko-johnson Jr

CURRENT ORDER ACCOUNTS

Select	Incident(s)	Court Order	Order Acct Number	Order Acct Type	Original Order Amount	Net Receipts	Net Adj	Current Balance	Partial Suspend Amount	Adjusted Order Amount
<input checked="" type="checkbox"/>	1		1294400	Fine	52.63	0.00	0.00	52.63		
	1		1294399	Surcharge - 90%	47.37	0.00	0.00	47.37		
<input type="checkbox"/>	53		1256188	Fine	105.26	0.00	0.00	105.26		
	53		1256185	Security Fee	33.00	0.00	0.00	33.00		
	53		1256184	Surcharge - 90%	94.74	0.00	0.00	94.74		
Selected Totals:					0.00	0.00	0.00	0.00	100.00	0.00

ADJUSTED ORDER ACCTS

Incident(s)	Court Order	Order Acct Number	Order Acct Type	Adjusted Order Amount	Adjusted Net Receipts	Adjusted Net Adj	Adjusted Current Balance	
No results found.								
Adjusted Totals:					0.00	0.00	0.00	0.00

Preview Suspend

Hit the Preview Suspend button.

Home FindCase My Workspace Case Party Incident Assess Petition Calendar Upload Ewarrant Minutes Acctg Order Fulfill Victim CaseLoad Service Admin E-Referral Profile Help Logout

Holding Xfer Order Acct Xfer Xfer Trust Forfeit Bail Refund Refund Tax Int Refund Trust

Find Clear *Note: Partial suspend for fines ordered prior to 01-01-2010 will need to be done manually.

Case 500005 Incident(s) 243 Court Order Id Order Acct

Name Chisal T Unko-Johnson Jr

WELCOME
Sheri Knighton

Set Defaults
My Cases
My Calendar

UPDATES
Releases
Email HelpDesk

Case Assignments
Enter Receipt
Case Transfers Between Order Accounts
Journal Transactions
Locking
Cash Count
Last Item Tracking
Case Transfers from Holding
Print All Incidents

CURRENT ORDER ACCOUNTS

Select	Incident(s)	Court Order	Order Acct Number	Order Acct Type	Original Order Amount	Net Receipts	Net Adj	Current Balance	Partial Suspend Amount	Adjusted Order Amount
	243		1425484	Fine	87.89	0.00	0.00	87.89		
	243		1425483	Security Fee	33.00	0.00	0.00	33.00		
	243		1425482	Surcharge - 90%	79.11	0.00	0.00	79.11		
Selected Totals:					200.00	0.00	0.00	200.00	100.00	100.00

ADJUSTED ORDER ACCTS

Incident(s)	Court Order	Order Acct Number	Order Acct Type	Adjusted Order Amount	Adjusted Net Receipts	Adjusted Net Adj	Adjusted Current Balance
243		1425484	Fine	35.28	0.00	0.00	35.28
243		1425483	Security Fee	33.00	0.00	0.00	33.00
243		1425482	Surcharge - 90%	31.74	0.00	0.00	31.74
Adjusted Totals:				100.00	0.00	0.00	100.00

Excess Receipts to Holding 0.00

Modification Note *
On 1-10-2015 Judge Heward suspended \$100.00 in court, prior to terminating jurisdiction.

Process Suspend

Hit this button

This amount is what is left after the suspended amounts are taken out. For example: CARE has automatically suspended the 90% from the fine and the surcharge and left this amount that the minor still owes after the judge suspended \$100.00 from the \$200.00 fine. Once you have confirmed the transfer amounts are correct enter a modification note and hit the “Process Suspend” button.

After you hit the “Process Suspend” button it will take you back to the suspend screen with a note that says “Partial suspend processed successfully”.